Anahuac Municipal Development District

 Minutes

 Regular Meeting

 August 16, 2016

PRESENT:

Danny Thompson Chairperson

Janice Jircik Vice-Chairperson

Natalyn Royer Secretary-Treasurer

Bill Stults Member

ABSCENT:

Brandi Brown Member

GUESTS:

Andrea Wilson GrantWorks Representative

Sue Hawthorne Reporter – The Progress

Annette Abernathy AMDD Office Manager

Agenda Item 1: Chairman Danny Thompson called the meeting to order at 6:00 p.m. with a quorum present.

Agenda Item 2: Chairman Thompson introduced Andrea Wilson from GrantWorks who gave a detailed presentation on the steps involved in obtaining a grant. After discussing AMDD’s needs, she suggested three areas for possible grant requests. They would include (1) The Lake Anahuac City Park which would include playground equipment and picnic areas with hiking and birding trails (2) The Boat Ramp Project which would include complete repair and possible enlargement of the boat ramp, adding a fish cleaning station and upgrading the parking area (3) The Kayak Trail Project with would include constructing a launch site for kayaks with specified marked water trails.

Ms. Wilson informed the directors that these grants would need to be secured under the umbrella of The City of Anahuac. She also stated that October 1, 2016,

is the cutoff date for application for the city park and boat ramp projects with February 1, 2017, being the cutoff for the kayak project. Directors agreed that this timeline would not be possible for AMDD to meet. Mr. Thompson stated that he would begin gathering information from Bobby Hall, Chambers County Engineer, concerning the boat ramp project. All directors agreed they would need to compile considerable information on all the three areas for possible grant application and decide what direction they want to pursue. They agreed to set their goal for applications for the following grant cycle in 2017-2018. Ms. Wilson stated that she would send a checklist that will give a step-by-step procedure for grant applications.

Agenda Item 3: Coach Kirk Moore, AISD Rocket Club Teacher, submitted a donation grant request for $1,200 for purchase of supplies and products to conduct a fundraiser which would include selling take-out dinners and raffle tickets at their skeet shoot function to be held October 1, 2016. The Rocket Club Program is funded entirely from donations of local businesses and individuals and is not supported monetarily by AISD at this time. Motion was made by Bill Stults, seconded by Natalyn Royer, to approve this donation request. All in favor, motion carried.

Agenda Item 4: Danny Thompson signed the papers for the sale of 412 Stowell Street Building on July 20, 2016. An overview of the sale of the Stowell Street Builiding was given by Annette Abernathy. She stated that after closing fees AMDD received a payment of $37,085.92 for the sale of this property. AMDD will also receive a refund of $79.80 for liability on the 412 Stowell Street Building.

Agenda Item 5: Danny Thompson requested AMDD secure an Inter-governmental Agreement with Chambers Liberty County Navigation District for possible work on the Lake Anahuac City Park/Boat Ramp Project. Annette Abernathy stated that Mary Beth Stengler with CLCND stated that she would meet with Pudge Willcox, consultant to CLCND, to prepare an agreement to meet AMDD’s needs.

Agenda Item 6: Due to the failure to receive the proper grant requirement applications for AMDD, the donation grant request received from Beth Till, chair for the Texas Gatorfest Jr. Queen pageant, was not discussed.

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Agenda Item 7: Motion was made by Natalyn Royer, seconded by Danny Thompson, to submit for approval to the City of Anahuac Directors Bill Stults, Janice Jircik and Brandi Brown for renewal of 2 year terms for 2016 through 2018. All in favor, motion carried.

Agenda Item 8: Updates – Annette Abernathy advised that the AMDD website is complete and up-to-date.

Agenda Item 9: After a review of the Minutes of the Regular Meeting for July 29, 2016, and the Special Joint Meeting with the City of Anahuac July 19, 2016, motion was made by Natalyn Royer, seconded by Janice Jircik, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 10: Motion was made by Janice Jircik, seconded by Bill Stults, to remove the “Economic Development Project” line item and replace it with “Grant Application Funding Projects” retaining the allotted funds in the amount of $17,929.69. All in favor, motion carried. After a review of the accounts payable and bank statement, motion was made by Bill Stults, seconded by Janice Jircik, to approve the statements as presented. All in favor, motion carried.

Agenda Item 11: There being no further business, motion was made by Janice Jircik, seconded by Natalyn Royer, to adjourn the Regular Meeting of the Anahuac Municipal Development District at 7:15 p.m. All in favor, motion carried.

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Danny Thompson, Chairperson

Attest:

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Janice Jircik, Vice-Chairperson

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