Anahuac Municipal Development District

Minutes

Regular Meeting

August 15, 2017

PRESENT:

Danny Thompson Chairperson

Janice Jircik Vice-Chairperson

Natalyn Royer Secretary-Treasurer

Bill Stults Member

Brandi Brown Member

GUESTS:

Annette Abernathy Office Manager – AMDD

Agenda Item 1: Chairman Danny Thompson called the meeting to order at

6:03 p.m.

Agenda Item 2: Discussion was entered into concerning the Business Donation Grant application submitted by Sylvia Chavez, owner of Anahuac Cleaners in the amount of $5,048.00 for purchase of an AC unit, 2 exhaust fans, electrical materials with installation and labor. Considering the items requested would be to upgrade property that Mrs. Chavez is renting for her business, motion was made by Bill Stults, seconded by Natalyn Royer, to deny the Business Grant Request. All in favor, motion carried.

Agenda Item 3: Discussion was entered into concerning a Donation Grant Request submitted by Sue Hawthorne representing Anahuac Independent School District Education Foundation in the amount of $300.00 for a musician/DJ for its annual fundraising campaign kickoff event. Motion was made by Natalyn Royer, seconded by Janice Jircik, to deny the request for funding. In consideration that only one donation grant not to exceed $300 can be awarded to an organized group within AISD on a yearly basis, directors opted to support the Anahuac Education Foundation by possibly awarding a Friend Sponsorship as approved in 2016.

Agenda Item 4: Discussion was entered into concerning purchasing a plaque to be placed at the pavilion in Fort Anahuac Park showing it was constructed by AMDD for the citizens and visitors of Anahuac. Natalyn Royer stated that she would research names of possible businesses that might be able to provide a suitable plaque. Motion was made by Brandi Brown, seconded by Janice Jircik, to purchase and erect the plaque. All in favor, motion carried.

Agenda Item 5: General Discussion

1. Director Thompson reported concerning the Anahuac Boat Ramp and Kayak Launch that at the City Council Meeting, August 14, 2017, City Council approved the Memorandum of Understanding as revised stating the City would be responsible for general upkeep of the area which would include mowing and trash pickup. Mr. Thompson stated that he will now contact Robert Reeves of Berdena Management Group who successfully bid on the Design Services of this project in November of 2016. Mr. Thompson stated he will keep all directors updated on the progress as it moves forward.
2. Director Stults gave an update of the web-site progress stating that it is 99% complete. The sight was published on- line August 7, 2017, and can now be viewed by the public. The new web address is amddchamberscounty.com. He stated the site will be updated as new information is submitted by the public. A formal introduction of this new sight will be advertised in newspapers, social media and on-line in the near future.
3. An ongoing concern as to the best avenue to pursue in reference to the needed audit was again thoroughly discussed. At this time motion was made by Director Jircik, seconded by Director Brown, to contact Mr. Garry Ratliff of Ratliff and Genthro CPA Firm of Baytown to conduct the AMDD audit for 2016. All in favor, motion carried.
4. Director Thompson reported that he had just spoken with Debbie Standley of Post Oak Bank, and she will provide to AMDD information concerning the services their bank can provide. He stated that he will have this information available at the next board meeting for consideration.

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1. Director Thompson was pleased to state that City Council passed a significant motion concerning the removal/demolition of dilapidated structures within the City of Anahuac at their council meeting

August 14, 2017. Council instructed City Attorney Richard Baker to prepare a document to specify the agreement between City of Anahuac and Anahuac Municipal Development District. The agreement would state that AMDD would participate by providing funds in the form of a loan to the City of Anahuac for the approved removal/demolition of the property in question should the land owner not be able to cover the cost. A lien would be placed on the property should the land owner ever sell the property and the cost of the removal/demolition would be recovered by AMDD at time of sale. The City of Anahuac would be responsible for all actions and procedures necessary for the legal removal/demolition of the property in question.

Agenda Item 6: After a review of the Minutes for July 2017 and Special Called Meeting Minutes, August 14, 2017, motion was made by Brandi Brown, seconded by Bill Stults, to approve the minutes as presented. All in favor, motion carried.

Agenda Item 7: After a review of the accounts payable and bank statement for July 2017, motion was made by Janice Jircik, seconded by Brandi Brown, to approve the statements as presented. All in favor, motion carried.

Agenda Item 8: There being no further business, meeting adjourned at 7:45 p.m.

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Danny Thompson, Chairperson

Attest:

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Janice Jircik, Vice-Chairperson

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